

TOTTENHAM WAR SERVICES INSTITUTE  
Report of the Accountants to the Chairman of  
TOTTENHAM WAR SERVICES INSTITUTE  
Year ending 30 September 2015

In accordance with your instructions, we have compiled the attached unaudited Income and Expenditure Account in order for you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

*D M Morgans* FCPA.

pp. Morgans Accountancy Services Limited  
5 Prospect Place  
Swansea  
West Glamorgan  
SA1 1QP

Date: 01/09/2017

TOTTENHAM WAR SERVICES INSTITUTE  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDING 30 SEPTEMBER 2015



# TOTTENHAM WAR SERVICES INSTITUTE

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2015

Income	2015
Cash in	12,349.29
Footsteps	24,500.00
Note by note	1,250.00
Total Income	38,099.29
<b>Expenditure</b>	
Grant repaid	1,000.00
Bank fees	181.79
Expenses	2,420.88
Petrol	216.63
Maintenance	2,058.21
Utilities	5,063.23
Charity spending	5,987.32
Tchances	138.20
Kyle	3,304.80
Cash out	4,188.03
2 <sup>nd</sup> floor rent	4,500.00
Insurance	5,460.25
Total Expenditure	34,519.34
Excess Income over Expenditure	3,579.95
Cash balance brought forward	5.57
Cumulative Balance Carried forward	3,585.52



# TOTTENHAM WAR SERVICES INSTITUTE

Charity No: 217176

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2015

Income	2015
Cash in	12,349.29
Footstall	24,500.00
Note by note	1,250.00
<b>Total Income</b>	<b>38,099.29</b>
<b>Expenditure</b>	
Cash spent	1,000.00
Bank fees	181.70
Expenses	420.88
Petrol	216.63
Maintenance	758.21
Utilities	5,063.23
Charity standing	87.32
Refreshes	138.20
Cash	3,304.80
Cash out	4,185.04
2nd floor rent	4,500.00
Insurance	5,460.25
<b>Total Expenditure</b>	<b>34,519.34</b>
<b>Excess income over Expenditure</b>	<b>3,579.95</b>
Cash balance brought forward	5.57
<b>Carried forward</b>	<b>3,585.52</b>

**Tottenham War Services Institute**  
**Charity No 217176**

**Trustees Annual Report 2015**

**Properties owned / leased:**

Whilst in 2014 the TWSI had the freehold of the property 399 – 401 High Road Tottenham, N167 6QN returned to it, during the tenure of the RBL as custodian Trustees, the RBL had issued a lease to RK Shilling, who shortly afterwards sold it onto R Brin.

In order that the TWSI could have full use of its own building to fulfil its charitable aims, it had no alternative other than to enter into a 10 year lease with the afore-noted Head leaseholder Mr R Brin. This action was taken on the advice of specialist charity solicitors Bates Wells and Braithwaite.

Therefore, the TWSI have full use of the basement and ground floor areas of 399 – 401 High Road Tottenham, N167 6QN and a lease on the upper two floors. This is a complex and expensive way to rectify the actions of the former Custodians, whom we as trustees consider took the action to create a lease without permission or instruction from the managing trustees the TWSI.

Please see below the structure of ownership;

Freeholder	Tottenham War Services Institute
Head Lease Holder (upper floors)	R Brin
Leaseholder (upper floors)	Tottenham War Services Institute

In order to afford this lease the Charity had to move the school Footsteps from the basement level to the upper floor of the property.

### **Condition of the Property**

Poor

Attention needs to be paid to plumbing, flooring, decoration both interior and exterior, roofs.

### **Health and Safety**

Buildings insurance, including public liability is arranged via

L A P Insurance Brokers Ltd  
Repton House  
Bretby Business Park  
Ashby Road  
Burton on Trent  
DE15 0YZ

Fire Risk Assessment carried out

### **Utilities:**

There is no gas supply to the building  
Electricity Certificates in place

### **Charitable Function**

The Note by Note music academy was housed in the basement of the property.

This gave children from the local area access to music lessons at a cost affordable to parental circumstances. This was a start up organisation and the Trustees agreed that preferential rates should be allowed.

Community Groups and organisations from Survivors Poetry to Slimming World, Seed Swop to art groups continue to utilise the facility.

This year, emphasis was again placed on the restorative power of music.

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# Morgans

Metropole Chambers  
Salubrious Passage, Wind Street, Swansea. SA1 3RT

**Accountancy Services**  
*Certified Public Accountants*

Our ref.: DMM/T051/CC

To Angelique Glata  
Trustee of Tottenham War Services Institute

27<sup>th</sup> September 2017

Hi Angelique,

**Re: Tottenham War Services Institute**

**Accounts-Year ended 30/09/2015 and 30/09/2016**

I refer to our earlier conversation and confirm that the charity does not require an audit being that the threshold is well within the The Charity Commission's threshold limits for an audit which is £1 million.

I confirm that we have prepared the Accounts on the basis of information and explanations provided to ourselves.

Yours truly,



D M MORGAN  
FCPA

Morgans Accountancy Services is the trading name of Morgans Accountancy Services Limited  
Registered Office: Metropole Chambers, Salubrious Passage, Wind Street, Swansea, SA1 3RT  
Company registration number.: 7941296

